

Scioto County Board of DD Personnel Committee Meeting Minutes, May 8, 2013

4:30 PM in Vern Riffe School, Room 210

- 1. Roll Call:** Present were Chairman Richard L. Bolin, Rodney Barnett and J. Michael Thoroughman. Mr. Thoroughman was substituting for C. William Rockwell, Jr., who was absent. Attending ex-officio were Superintendent Jim Krumer, Director of Finance Matt Purcell, and Director of Service and Support Administration Donna Royse.

2. Discussion: Committee Participation

Since the Board does not have a procedure in place for having a one board member represent another at a committee meeting or for being absent from a committee meeting.

Recommendation: Have discussion on this in Board meeting.

3. Discussion: SSA proposal

Based on earlier discussions of the purpose of the Committee and decisions of the Board, Mrs. Royse proposed that one vacant Service and Support Administrator (SSA) position be eliminated from table of organization and that approval be given to fill the remaining vacant SSA position.

Recommendation: Approval of both the abolishment of one vacant SSA position and to fill the other currently vacant position

4. Discussion: New Position

The proposal is to move a 'person-centered planner' position from the STAR, Inc. table of organization (TO) to the county board's TO.

Recommendation - Add one FTE Person-Centered Planner position to the TO under Adult Services.

5. Discussion: Board Policy – Section 300 Personnel Policies, Subsection 301 Introduction

Mr. Krumer reviewed with the Committee the minor structural changes that had been made to the policies since they were distributed last month. There was some discussion on Section 301.4: Release of Public Information around the current practice of having the Awareness Coordinator as the Superintendent's designee for chief spokesperson. It was pointed out that according to Section 301.2 Scope of Coverage these policies only apply to staff and that board member policies are separate and distinct.

In Policy 301.3: Dissemination and Policy Amendments, the Committee recommended removal of a line about supervisors keeping a paper copy of the manual in their offices, as the program is working to become as paperless as possible.

Recommendation- With that change, approval of personnel policies 301.1 through 301.5, as well as the unnumbered "Building and Grounds Security Regarding Visitors and Tours"

6. Discussion: The Board's Role in Hiring

The Committee had two legal opinions to review. One was from the Ohio Attorney General's Office, written in May 2003. The other was from the Board's legal counsel, Assistant Scioto County Prosecutor, Danielle Parker. Both opinions stressed that the roles of the Board and the Superintendent in this area are clearly defined in Ohio Revised Code. The Committee accepted the legal opinions, but two members noted their disagreement with them.

Mr. Bolin wants board members on a committee that hires.

Mr. Barnett wants board members be involved in the hiring and dismissals of staff specifically management and superintendent.

Mr. Bolin commented that rules may not take into consideration rural areas.

Mr. Thoroughman commented on his experiences.

Making a note of disagreement, Committee accepts the legal opinions that the Board and superintendent role.

Suggestion: That board members may be invited to participate as an observer on hiring committees.

Mr. Barnett stated that he expected the Superintendent to invite board members as noted.

7. Adjournment: Mr. Barnett made the motion to adjourn at 6:12 p.m. Mr. Bolin seconded.

Prepared by Margaret Compton from notes taken by Jim Krumer

Submitted by:

Stephanie Childers, Recording Secretary